Academic Planning Council
Meeting Minutes
May 11, 2011

Present: John Tembei, Cori Enright, Kay Young, Colleen McCabe, Jason Thrun, Adam Stanley, Chuck Cornett, Dawn Drake, Abulkhair Masoom, Kris Mahoney, Mittie Nimocks, Mike Compton, Chris Baxter

Announcements:
1. Dawn Drake was identified as the reporting secretary for the meeting
2. Faculty Senate approved the motion to suspend APC program reviews for the 2011-12 academic year.
3. Faculty Senate tabled the general education proposal to next fall. It was recommended that there be training developed for instructors who will be teaching upper division writing courses as part of the changes.

Agenda:
There was a motion by Abulkhair M. and seconded by Kris M. to approve the agenda. Motion passed.

Minutes:
There was a motion by Kris M and seconded by Jason T. to approve the minutes. Motion passed.

New Business:
The proposal for the new Gay Studies certificate was presented. Adam asked about the purpose of the independent study course. The response is this is a research class, in which one person approves the topics and another person becomes the instructor of record. Jason asked why they were asking for a certificate rather than an emphasis. The response was that this is what is needed and they want to get it put on the transcript. No plans to move it to an emphasis or minor. UCCC passed the first reading of the certificate. All courses are currently in existence. It was questioned if it should go to UABC, but it was determined that this was not necessary. First reading was completed. The second reading will be done in September.

The Soil and Crop Science program review proceeded. Library resources were identified as an issue. Kay Y. asked for a list of library items that are needed to be put into the budget and send it to Judy W. for additions to the library. The program struggles with budget issues to fund basic lab experiences. It was questioned if course fees could be added to the class to cover some of these costs. However, it is basic practice that course fees are only used for items that students can take with them, not for consumable lab components. Mike Compton reinforced the need for an additional position for the major. Chris B. has been teaching beyond his ½ time position and it is difficult to get backfill for the director—it is difficult to find a part-time person to teach in this area. Currently, there are some courses that have been combined and they now don’t meet the need of either part of the program.

Old Business: Approval of official summary
a) Counselor Education approval: Motion made by Adam S. and seconded by Cori E. to approve the official summary. It was determined that the information about lab space be left out since they don’t currently have a faculty member who can run the lab. Motion passed.
b) Ethnic Studies approval: Motion made by Adam S. and seconded by Colleen M. to approve the official summary. Motion passed.

c) Teaching Education approval: Motion made by Adam S. and seconded by John T. to approve the official summary. Motion passed.

d) Theater approval: Questioned if they should come back in 2 years to discuss the issues of communication between the CFA and academic department. It was recommended that they report back on this issue. Motion made by Kris M. and seconded by Abulkhair M. to add this item to the official summary and approve it. Motion passed.

e) APC Official Summary: It was determined this summary and the Soil/Crop Science summary would be sent via e-mail to the committee to review and approve.

Other:
Provost Nimocks asked for input from the group for new teaching positions for fall, based on reports from the current year. This could then be used as an impetus for future hiring directions. Some people on the committee expressed concern about not having enough information and only reviewing a small number of programs to be able to give a fair recommendation on this. The Provost indicated that new positions are typically approved in October. Her office could provide a list of new positions that have been approved during the past 2 years. The Provost will call the first meeting and bring this up as a discussion point next year.

Respectfully Submitted:

Dawn Drake