Members present: Chuck Cornett, Adam Stanley, John Tembei, Jason Thrun, Kay Young, Corinne Enright, Kris Mahoney & David Van Buren (for Mittie Nimocks)

Guests: Ann Farrrelly, David Schuler, Brad Carlson & Laura Anderson

Chuck Cornett called the meeting to order at 4:10 pm followed by announcements from faculty senate about the April 8, 2011 class cancelation. Kris Mahoney moved to approve the agenda for the meeting and Corinne Enright seconded the move.

Approval of Minutes

Kris Mahoney moved to approve the previous meeting’s minutes as read and Adam Stanley seconded this move.

New Business

Theater Program Review:

Ann Farrelly & David Schuler presented information about the Theater Program. There were lots of questions or concerns that were addressed by committee members about the Theater Program review presented:

- Adam Stanley asked about the office space situation and the logistical efforts to have faculty & staff in the program to housed in the same office area. Ann Farrelly replied that they are all trying as a program to move into the same building.
- Adam Stanley also asked how the program would be able to find someone to work on a 0.5 time position basis as a costume designer for the program as stated in the review. Ann’s reply placed hopes on the fact that they could find someone in the local area to fill this half time position.
- Corrine Enright asked a question about the physical space debates issues and questioned what the program is doing to address the space issues.
- Ann Farrelly & David Schuler chimed in with the fact that they are finding ways to accommodate the program in the building because they are without funds to work on building space required by the program. Funds are required to repair floors in the building (CFA building) to make it safe for students, faculty & staff working in the program. They said it will cost $30,000.00 to do some minor improvement to the building, but it will take approximately $100,000.00 to complete the building to make it safe and useful to fulfill the program goals of providing appropriate educational space for students in the program.
- Questions were asked about who would pay for the repairs of the building:
  ✓ Can the academic department do the repairs?
Could the department or the university do some fund-raise?
Would the foundation come in to help with paying the cost of the repairs?

- Some information was tossed around about the CFA building being in the master plan for renovation. Some work is being done on the floors now, but no work is being done on the stage that is needed by the program to fulfill its teaching mission.
- Kris Mahoney asked a question about the average class size. David Schuler responded that the Introduction to Theater classes were large because of this course is taken by many students to fulfill their general education requirements while other courses have smaller enrollments of 10-20 students per class.
- David Van Buren questioned the program’s need for a 45 credit major especially since this will force students to take more courses in the major where there are very few instructors for these courses.
- Ann Farrelly responded that they are going to a 36 credit major plus 9 course credits, 1-6 credits these credits are theater practical acting courses that students register for per semester anyway.
- Chuck Cornett asked why some courses had the 45 student cap for enrollment. Ann Farrelly indicated that the smart classrooms they use for course instruction does not have enough space. David Schuler added that the smart classrooms can only handle a total of 45 students.
- Chuck Cornett commented on the supply budget for the program and Ann Farrelly responded that their primary supply budget is derived from SUFAC student fees (approximatley $35,000.00 – 40,000.00).
- Kris Mahoney questioned whether the program gets all the funds requested from SUFAC. To which Ann Farrelly responded that in the past they have often received 70-80% of the SUFAC funds requested. Next year’s budget is $42,000.00.
- Other supplies are provided by the Performing & Visual Arts. No money is received from the university.

Old Business

- The ISCM, DEL, and OC MS Program Readings were rescheduled to – February 23, 2011.
- UUCC was snowed out of the February 2, 2011 meeting as such the committee rescheduled the second reading of the Mems-Nano program to - February 23, 2011.

Meeting adjourned at 5:10 p.m.

Submitted by:
John N. Tembei