Minutes of the Academic Planning Council Meeting
February 22, 2006

Members present: Carol Sue Butts, Tim Deis, Susan Hansen, Brian Peckham, Donna Perkins, Jean Scheppers, Jennifer Snoek-Brown, Jason Thrun, Amanda Trewin, Sheryl Wills

Guests present: Duane Ford, Shawn Kohlmeier (student), Lisa Riedle, Wayne Weber

I. The meeting was called to order by Chair Scheppers at 4:00 P.M.

II. Motion to approve the amended minutes of the Feb 8, 2006 meeting, moved by Hansen and seconded by Deis, was passed. (Members were reminded that APC meetings are open meetings.)

III. Old Business:
A. A meeting to discuss what APC wants from the Chancellor each year in the Chancellor’s Plan is scheduled for Thursday, Feb. 23, at 1:00 P.M. in 320 Brigham.

IV. New Business:
A. Certificates in Structural/Geotechnical Engineering:
   1. Lisa Riedle presented a proposal to offer three graduate-level certificates (Structural Engineering, Geotechnical Engineering, and Structural/Geotechnical Engineering) from graduate engineering courses currently offered online.
   2. Motion to approve, moved by Hansen and seconded by Deis, was passed.

   B. Review of MS Project Management:
   1. The Project Management program has requested to move up in the program review cycle and be reviewed this spring, on April 26, to coordinate APC review with a self-study being done for accreditation. This will substitute for the UW System Five-Year Review of the program that was required when the program was originally approved by the Board of Regents.
   2. Approval was granted to put MSPM review on April 26 agenda.
   3. Perkins volunteered to be the APC Coordinator.
   4. Scheppers will contact Bill Haskins, Coordinator of MSPM, and let him know, and will contact Dan Frommelt to update website.
   5. Since the program is undergoing a self-study for other reasons, Haskins will be able to use the same information and just put it in the APC report format, as long as all information called for in the APC guidelines is covered.
C. Biology Review:
1. Wayne Weber summarized the report prepared for the APC:
   a. Mission, Student Learning Outcomes and Assessment Tools were reviewed.
   b. Strengths of the program: faculty and staff, some types of resources, advising, placement, articulation agreements, off-campus learning opportunities and access to natural areas, scholarships, and interdisciplinary programs.
   c. Challenges of the program: resource limitations/budget - which lead to limited lab space, equipment, classroom space, research opportunities for staff and students, elective courses, lab manager hours and availability of journals.
   d. Contributions of the Advisory Council were noted, and future curriculum revisions, lab expansions and articulation agreements were outlined.
2. Question on the Cytotechnology “3+1” articulation agreement: If students complete this program by spending their last year taking courses at the School of Cytotechnology in the State Laboratory of Hygiene in Madison, doesn’t that violate our graduation requirement that 23 of the last 32 credits be earned in residence at UWP? Answer: A special exception to that policy has been made for this program. The policy’s intent is to ensure that students earn most of their credits here in order to earn a degree from here and prevents students from earning almost all of their credits elsewhere, then transferring in at the end to complete their “UWP” degree. The “3+1” program lives up to the intent of that policy, so it is allowed to be an exception to the letter of that policy.
3. Enrollment data from the Provost’s office was not available to the APC. Provost Butts will check into this and distribute it to the APC.
4. Motion to continue the Biology program at UWP, moved by Trewin and seconded by Perkins, was approved.
5. The APC commends the Biology department on an excellent report and presentation. No recommendations or advice on changes were made.

V. Motion to adjourn, moved by Perkins and seconded by Deis, was passed. Meeting adjourned at 4:46 P.M.

Respectfully submitted by Donna Perkins