Members present: Kevin Bernhardt, Tom Nelson, Ray Spoto, Jean Scheppers, Susan Hansen, Mesut Muslu, Benjamin Collins (UCC rep), Jason Thrun, John Berg, Donna Perkins, and Provost Carol Sue Butts

Guests present: Colleen McCabe and Mittie Nimocks

1. Motion to approve the agenda was passed

2. Announcements by Chair J. Scheppers
   a. Self-study coordinators were asked to inform programs coming up for presentation of their self-study how to use the electronic equipment. If possible ask someone from the program to attend the prior APC meeting.
   b. Reminder to self-study coordinators to meet the self-study deadlines according to the printed guidelines.
      i. Members need the appropriate time to study the reports.
   c. The website has been updated
   d. APC members were asked to consider a separate link for previous self-study reviews.
   e. Proposal was briefly discussed to postpone the Art program’s review until next year due to the schedule that had the Fine Arts department head responsible for three reviews in one year.
      i. Members agreed to act on the proposal at the next meeting.
   f. K. Bernhardt asked about the possibility of merging the reviews of Art, Theatre, and Music into one.
      i. Members agreed to bring this proposal up for discussion and potential action at the next meeting

3. Review of Speech – Presented by George Smith
   a. G. Smith presented an overview of the Speech program
      i. His accompanying powerpoint will be on the APC website
   b. Key points included
      i. Speech faculty have all taught most all the Speech courses, thus there is a fair degree of flexibility among the faculty in shifting to the teaching of other courses
      ii. All tenured Speech faculty are within a few years of all retiring at roughly the same time. This is not a problem now, but may be a serious impact on the program in the near future.
      iii. The Speech major lacks enrollment
         1. Most resources are put into meeting student outcomes with respect to the general education speech requirement. This is the most important mission.
         2. The minor in Speech may have the most potential for a curricular program.
3. Discussion of putting the Speech major on an inactive status was discussed. It was decided to act on this proposal as part of APC’s May 11 year-end review and recommendations.

iv. Student growth, especially the potential for increased enrollment via TSI is a looming concern as all students have a speech requirement.
   1. Alternative methods such as increasing class size, etc. were presented and discussed, but without much favor by the Speech department, LAE Dean or the members of APC.
      a. Beyond 20-22 students in a class and the quality of what can be done in a speech course seriously erodes, especially the 1010 Public Speaking course.
   2. One new FTE will be needed per year if the TSI enrollment targets are met.
   3. The provost discussed the plans for meeting these needs.

v. Because Speech faculty offices are spread out physically across campus, collegiality is a concern. It is recommended that faculty when possible be located in the same building.

4. M. Muslu made a motion to accept the review. Motion was 2nd by T. Nelson. Motion passed.

5. Motion to adjourn the meeting was 2nd and passed.

For discussion and action next meeting:
- Proposal to merge Art, Theatre, and Music into one review

For year-end review and recommendations, May 11 meeting
- Whether or not to recommend placing the Speech major on inactive status

Respectfully submitted by Kevin Bernhardt