Members present:  Ben Collins, Carmen Faymonville, Susan Hansen, Mesut Muslu, John Krogman (for Karrmann Library), Donna Perkins, Ray Spoto, Jason Thrun, and Provost Carol Sue Butts.

Also Present:  Dan Fairchild

Muslu chaired the meeting since Jean Scheppers could not attend the meeting. Muslu also took the minutes since everyone else has done it twice this year.

Due to the lack of a quorum initially, meeting started with the announcements and new business.

1. Announcements
   a) Provost indicated that extra funding was received from the UW System to do some work on the art building this summer.

2. Review of Theater Program
   Muslu asked Dan Fairchild, the chair of the Fine Arts department, to give an overview of the self-study. Fairchild indicated that the Theater Program supports the mission of UWP and the college of LAE. He indicated that it is a strong program in Fine Arts Department and is a cultural center in performing arts and theater. The Theater Program provides courses in general education area and is a tremendous resource for the community. Faculty members are very busy and students are very involved. He indicated that the enrollment was increasing over the last few years. Muslu stated that the “Data Sheet” was missing. Provost indicated that she sends them to the APC chair. Provost provided copies of the “data sheet” to members. Muslu indicated that APC coordinator’s summary is also missing. John Krogman stated that he will make it available soon.

   Fairchild indicated that the program currently has one tenure track position and one lecturer position. There is a 0.5 LTE position for a costume designer that has been vacant since Fall 2004. With regard to budget, he stated that operating budget is a concern, and the program is receiving some funds from SUFAC for its activities. Spoto asked about annual supply budget (shown on the data sheet). Fairchild indicated that it is for the whole department, not for the Theater program. Provost asked how much the program receives from SUFAC. Fairchild stated that it varies but they received about $4,000 last year. Spoto stated that the reliance on the “soft money” from SUFAC is a concern for the quality of the program.

   To answer a question from Muslu, Fairchild stated that he prepared the self-study. Discussion followed on the Theater Program’s Assessment plan. Muslu indicated that the program seems to have excellent goals in its assessment plan, but may need to develop a few student learning outcomes (SLOs) under each goal. Members also stated that each student’s learning outcome must be measured by multiple assessment methods.
The APC requested that the Program work with Shane Drefcinski to develop appropriate student learning outcomes and assessment tools for its assessment plan. Fairchild indicated that he will do so. APC needs this information before its last meeting in May.

3. Approval of the Agenda
   The agenda was approved as distributed

4. Approval of the minutes
   The minutes of the Dec. 8\textsuperscript{th} meeting were approved as distributed.

5. Revised Chancellor’s Guidelines
   The “Guidelines for Chancellor’s Academic Plan” was discussed. A number of changes were recommended. Spoto moved and Faymonville seconded the motion to approve the guidelines with the modifications. Motion passed. Hansen will make the changes and send a copy of the approved guidelines to the members.

Meeting was adjourned at 5:10

Respectfully submitted
Mesut Muslu