Members Present: Judy Wurtzler, Carmen Faymonville, Osawa Jadaan, Mesut Muslu, Ray Spoto, Susan Hansen, Jean Bascom, Carol Sue Butts, and Tom Nelson

Guests Present: Heather Busch, Katie Olsen, Brenda Ambrosuis (student observers)

Motion to approve minutes by Spoto, seconded by Bascom.

Announcements

Provost Butts distributed brochures to be used in the recruitment of students for the tri-state initiative. She noted that a broader range of majors will be eligible for this program.

Muslu and Hansen reported on the Program Review in UW System Schools meeting they attended in Madison. The meeting focused on how program review is done by each of the campuses, the link between student outcomes and program review, and the value of the review process. It provided a good opportunity to talk with others and share processes.

Provost Butts reported on the Higher Learning Commission Conference. The meeting stressed continual review, assessment, assessment of general education, service learning, and diversity. There was discussion on the accreditation process itself and the expectation that the Higher Learning Commission will be more continually involved with universities between visits. The Higher Learning Commission includes members from a broad range of institutions from very small institutions to completely on-line institutions to traditional, large institutions.

Assessment Plan Review

Discussion of how APC members were progressing on their reviews ensued. Plans have been presented in a variety of formats and have not been consistent in their presentation. The Commission discussed whether it should require more consistency in the structure of the document. Concern about resistance to the process was also expressed.

The next step is for the APC review team to meet with the program to discuss its progress and to bring examples of completed plans to assist the department in completion of the review.

Chair Nelson outlined which programs have submitted plans and which programs have not yet responded.

Respectfully submitted,

Susan Hansen