Minutes of the Academic Planning Council Meeting  
Wednesday, November 11, 2009

Members Present: Laura Anderson, Chuck Cornett, Duane Ford, Bernie Harris, Mark Meyers, Colleen McCabe, Adam Stanley, John Tembei, Jason Thrun, Kay Young

Guests Present: Nancy Turner

The meeting was called to order at 4:03.

1. Announcements: None

2. Adam Stanley moved to approve the minutes from October 28; John Tembei seconded the motion. The motion passed.

3. Old Business:
   a. The committee discussed deficiencies in the proposal for the implementation of a new program in Forensic Science. Specifically, some of the federal data needs to be verified, the impact on the library needs to be addressed, and there needs to be some discussion regarding affected programs such as Chemistry and Biology. The APC is waiting for feedback from the UABC and UUCC.
   
   b. Provost Ford developed a Self-study on Low Enrollment Emphases and Minors Form. This form is designed to initiate discussion on the impact of low-enrollment emphases and majors. This form was sent to the Deans.
   
   c. Chuck Cornett excitedly volunteered to draft questions to supplement the APC guidelines. These questions will address low-enrollment emphases and minors.

4. History Program Review:
   Nancy Turner presented some highlights from the History Self Study. Nancy emphasized the strengths of the department, including the ability of the small department to offer a comprehensive history program, the dedicated faculty, the reflective assessment plan, and the active history club. She also emphasized areas of concern. These include the strain on faculty and staff who are teaching an average of 458 student contact hours for the fall semester, the need for a faculty member with expertise in the history of India, and the inability to use current texts.

   Bernie moved to continue the History Program; Laura seconded. The motion passed.

Meeting adjourned at 4:55.

Respectfully submitted by Jason Thrun