Academic Planning Council Meeting Minutes

Wednesday, October 28th, 2009

Members Present: Mark Meyers, Colleen McCabe, Laura Anderson, John Tembei, Chuck Cornett, Jason Thurn, Bernie Harris, Dawn Drake, Duane Ford, Adam Stanley

Guest for Proposal for Authorization to Implement New Program: Aric Dutelle and Ed Ross- BS, Forensic Investigation, Criminal Justice Department

- Announcements – none made, the meeting was called to order at 4:05 by Chairperson Meyers.
- Minuets of October 14th meeting approved – Thurn moved, Harris seconded. Motion passed.
- Opening discussion by Chairman Meyers to identify which procedural stage the Forensic Investigation New Program was currently in of the Implementation Plan.
  - Discussion centered on whether the step II.3 – II.5 could be taken concurrently. The committee agreed to hear the first reading today and allow for the steps to be taken in a concurrent manner.
- Presentation of the Proposal for Authorization to Implement New Program: Aric Dutelle- BS, Forensic Investigation, Criminal Justice Department
  - Aric Dutelle’s presentation began with an explanation highlighting the differences between programs which would produce individuals that would serve in the industry of crime scene processing vs. that of analysis of evidence in a crime laboratory.
  - Anderson and Drake raised questions concerning faculty allotment within section 6, specifically 6.1 dealing with movement toward a 1.0 faculty-line position and 6.2 the revision of the reference to 2.4 not 12.4 cost recovery. Provost Ford asked that the funding language be revised as the document is sent on to systems.
  - Cornett raised concerns about the consultation of the Chemistry Department and questioned the statistical representation of the Regional, State and National need in section 4.2. Dutelle addressed this by stating the data is representative of the time frame in which it was gather but he agreed the statistics presented date back to 2007.
  - Dutelle added that as taxable revenues diminish, the private industry in his field grows and the FI program is looking to build a broad skill set for both the public and private sectors of crime scene processing.
  - Cornett added that in section 4.2 the data from a recent Criminal Justice Department survey highlighting the fact that more women than men select an FI emphasis should be more prominently displayed as a selling point.
  - Drake and Cornett questioned the table within section 4.3 and discussion of the 5th year numbers as well as the online student pull-out numbers ensued.
Stanley questioned the problematic nature of creation of a program prior to hiring a tenure-line faculty with the expertise needed. Discussion followed debating fitting a faculty to a program and the difficulties this may cause. Dutelle reminded the committee that he was charged to develop this new program and he hopes that the “fit” issue will be a non-issue due to the few FI programs in existence.

Provost Ford inquired about the issue that can beset search and screens as far as the prospect of a large enough pool to get several viable candidates. Cornett and Dutelle both brought up points on the timeline of development of FI (not MS-FSci out there) and salary issues at UWP to attract the top candidates.

Chairperson Meyers requested input on the direct the committee would like to take on this program and the first reading. Provost Ford suggested that the Personnel and Market Research sections be updated and the revisions be forwarded to the committee prior to a decision being made as far as approval.

Cornett made a motion to table the discussion until the next meeting, Thurn seconded. Motion passed to table.

Forensic Investigation On-line job description – UWP HR web page

Old Business

A. Chairperson Meyers open discussion on the final approval of the Criminal Justice BS Program Review Summary.

McCabe made a motion to approve the summary as presented, Anderson seconded. Motion passed.

B. Chairperson Meyers re-open discussion on the suspension of the Comprehensive Business and Economics Major. Brief discussion of the email from Dean Nimocks and her recommendation to suspend the major.

Drake made a motion to suspend the Comprehensive Business and Economics Major on the recommendation for the Dean of LAE, Anderson seconded. Motion passed.

Provost Ford circulated a self-study proposal on emphasis and minors of low enrollment asking the committee for input on the format and content of the document. Discussion centered on a timeline for this self-study, the reason for undergoing this type of self-study (possible link to the current budget issues facing the university) and if the number 50 or fewer majors the right cut-off point. The general consensus as to number of majors was the use of 30 or fewer majors as the cut-off point. Provost Ford will edit the self-study proposal and share with the committee at our next meeting.

Mark made a motion to stop at 4.d of the agenda and moved to adjourn, Anderson seconded. Motion passed meeting adjourned at 5:10p.m.

Submitted by Colleen McCabe – Nov. 10th, 2009