Minutes of the Academic Planning Council Meeting  
September 22, 2004

Members present: Tom Nelson, Donna Perkins, Jason Thrun, Carol Sue Butts, Jean Bascom, Kevin Bernhardt, Susan Hansen, Carmen Faymonville, Mesut Muslu, Ray Spoto, Judy Wurtzler, Benjamin Collins.

I. Then meeting was called to order at 4:03 pm. Agenda approved as written.

II. The May 5, 2004 minutes were approved as amended with the correction of minor spelling errors.

III. Announcements:

A) Carol Sue Butts presents an accreditation update: Accrediting body is the Higher Learning Commission (HLC), North Central Association (NCA) is regional and still involved. Commission will be looking at academics, finances, student services, foundation, etc. All areas will be evaluated.

i. Question: Are we following our mission statement in quality ways?

ii. Question: Are we following our strategic plan? Do we have yearly objectives?

iii. Accreditation is voluntary but necessary; without accreditation there will be no federal funds, grants will be withdrawn, etc.

iv. Publications must include the accreditation statement (“Serving the common good by assuring and advancing the quality of higher learning”), web address, and the phone number of NCAHLC.

v. 85-87% of universities awarded accreditation do not get a 10-year accreditation. Shorter time periods between reviews are believed to lead to more continuous improvement.

vi. Focus of accreditation is now on Student Learning Outcomes. All areas, including non-academic areas like food services, must have Student Learning Outcomes.

vii. Evidence of assessment will be required.

viii. UW-Platteville’s accreditation office is 447 Gardner, Tel. # is 342-1097, and website is www.uwplatt.edu/hlcaccredit. Our HLC Liaison is John Taylor.

B) Tom Nelson announces that this is a new process, a new criteria, and no examples of past accreditations under this process are available.

C) Carmen Faymonville proposes restudying the goals and responsibilities of the APC and as an example, requests that we review policies
concerning our role in the filling of faculty positions vacated by tenured faculty. So agreed and added to next week's agenda.

IV. Election of Chair. Nominations opened.
   A) Kevin Bernhart nominated by Faymonville, seconded by Bascom. Declines nomination.
   B) Mesut Muslu nominated by Hanson, seconded by Nelson.
   C) Jean Bascom nominated by Bernhart, seconded by Collins.
   Voice vote, unanimous election of Bascom. As new chair is writing the minutes, Nelson agrees to continue to chair current meeting.

V. APC representative to the UUCC will be Ben Collins. Representative to Faculty Senate will be Ray Spoto.

VI. The review schedule through 2010 is handed out. The meeting schedule for this year is amended. Motion by Nelson to postpone Music review until October 27, 2004, and to postpone Teacher/Counselor Ed review until Nov. 10, 2004. Seconded by Bernhardt. Approved.

VII. Motion to amend the Report Procedure Form (formatting modifications; see attachment). Seconded by Nelson. Approved. Chair will forward Schedule of review, Self-Study Report Procedure, and Guidelines for Program Self-Study Review, and name of coordinator to departments being reviewed for the Fall semester 2005.

VIII. Motion to adjourn by Bernhardt, seconded by Spoto. Meeting adjourned at 5:09 pm.

Respectfully submitted by Jean Bascom