Ken,

Here is a copy of the APC minutes from our 9/27/00 meeting. I hope it won’t take too much work to post on the Web.

Shane Drefcinski

ACADEMIC PLANNING COUNCIL
Minutes of Meeting
September 27, 2000

Members present: Branson, Buttry, Butts, Drefcinski, Evenson, Fidrych, Mirth, Parsons, Shelstrom, Sides, and Wurtzler.

Meeting was called to order at 4:03 pm by Stephanie Branson, Chair for 2000-2001.

ITEM 1:
Butts announced that URSTC held its first meeting, and is discussing redoing the guidelines for the general requirements. The new guidelines will be put to the faculty senate shortly.

ITEM 2:
The minutes of September 13, 2000 were approved, with one change. Under Item 2, the four programs asked to respond to a set of questions are computer science, communications technology management, speech, and graphic arts (in place of software engineering).

ITEM 3:
The council discussed the self-study format/system guidelines for review. Parsons noted that the UWP self-study report guidelines include many of the items in the UW System document. Where the two guidelines differ, it seems fairly easy to adapt our guidelines to fit System’s requirements. Parsons added that in some areas, such as our guidelines for faculty quality and activity, our format is better. Branson pointed out that one item in the System’s guidelines—the examination of the relationship of the program to other academic programs of the institution and the institution’s mission— is missing in our guidelines. Branson added
that the System guidelines require more detail about budget costs. Parsons then asked whether we are able to do what point 6.1 (p. 17) from the System guidelines requires, namely that a program show cost-per-credit and per-degree, and provide comparisons with similar programs. Butts replied that eventually we will be able to do that once PeopleSoft is fully running on all of the campuses in the System. Shelstrom stated that faculty need better guidance on the questionnaire, and Buttry added that we need to allow the minority view within a program the chance to speak. Butts asked if the present questionnaire allows a minority view within a program to raise its concerns. Parsons and Buttry argued that it does. After some further discussion, Parsons moved to create an ad hoc committee to revise the UWP self-study report guidelines so that they better match the UW System guidelines. The motion was seconded and approved unanimously. Parsons, Evenson, and Fidrych volunteered to serve on this committee, and to submit the revised guidelines to APC at the October 11, 2000 meeting. Buttry noted that the Department/Program Data Sheet that is part of the UWP self-study guidelines should request average GPA in majors, and not in minors (as is presently listed). A motion to change the guidelines to reflect this was seconded and approved unanimously.

ITEM 4: Branson commented that there was a serious problem with the APC review of the Speech program. When the Fine Arts department was reviewed in the spring of 1998, the Speech faculty were unaware that they too were under review, and never even saw the Fine Arts self-study document submitted to APC. Branson added that the Speech program did a self-study last year, but were never reviewed by APC. So should we review the Speech program this fall? Discussion followed. Butts raised a concern that the need to review other programs, such as computer science, is more urgent. It was also pointed out that the self-study Speech prepared would not meet all of the revised guidelines that System requires. Parsons moved that the APC review Speech this fall, with the program supplying additional data to meet System guidelines. The motion was seconded, and passed unanimously.

ITEM 5: The APC discussed and accepted the following audit and review schedule for 2000-2001:

- Computer Science will be reviewed on October 25, 2000.
- Speech will be reviewed on November 8, 2000.
- Communications Technology Management will be reviewed on November 29, 2000.
- Graphic Arts will be reviewed on December 13, 2000.
General Science and Geography/Geology will both be reviewed on February 14, 2001.
Agriculture Sciences and Agriculture Industries will both be reviewed on February 28, 2001.
Mathematics and Psychology will both be reviewed on March 28, 2001.
Business Administration and Industrial Studies will both be reviewed on April 11, 2001.
The Graduate School will be reviewed on April 25, 2001.

ITEM 6:
Branson passed out copies of the APC duties, as listed in the UWP Handbook, and added that there are a number of duties listed (e.g., reviewing the Chancellor’s broad plan for apportioning the university’s resources) that the APC has not recently addressed. Branson asked if the APC should be addressing these in the upcoming meetings, and added that the APC needed agenda items for the October 11, 2000 meeting. Shelstrom pointed out the need for a secretary at these meetings. Butts responded that there is no budget for hiring a secretary for the APC. In response to a request for an update on the tenure-track German position, Butts noted that the spring data are good but that no determination has been made.

The meeting adjourned at 5:10 pm.

Respectfully submitted,

Shane Drefcinski