October 8, 1998

Members present: Buttry, Calcaterra, Ceylan, Erdman, Fidrych, James, Krogman, Nimocks, Spoto, VanBuren

- Chairperson Krogman called the meeting to order at 4:00 p.m. Fidrych volunteered to serve as secretary.
- APC Audit and Review

International study is listed twice on the current APC Audit and Review Schedule. They were subject to audit and review two years ago; prior to affiliation with Political Science and Sociology. A discussion followed as to current Audit and Review needs.

The general feeling of the APC is that the APC would like to get a "report" from International Studies Vice Chancellor Butts will be checking with System in regard to International Studies Audit and Review. Chairperson Krogman will clarify the matter at the next meeting.

A question has arisen with respect to the APC Audit and Review of the Fine Arts Department. Is it Theater or Art to be reviewed? Vice Chancellor Butts has indicated both.

Nimocks raised a question about the Speech component of fine Arts. The current assumption is that Speech will be reviewed at the same time as the BILSA Department of Computer Science and Communication Technologies Management.

- APC Audit and Review Guidelines

VanBuren inquired if APC desired to require Departments/Programs to comment on the impact of reorganization of their respective areas. A discussion followed on the general topic. It was decided to amend current APC Audit in review guidelines in the following manner: In the "Faculty Questionnaire" section, insert as #4. Access the Impact of Reorganization on your Department/Program. Insert current item No. 4 as No. 5.

A need to amend the dates on the department/program data sheet was duly noted.

It was further suggested for consistency to insert a slash (/) Program after the term Departments in APC Audit and Review Guidelines document. A motion made by Nimocks and seconded by VanBuren to approve these amendments carried.

- Discussion Data Availability
A discussion on how to handle problems of data availability on the Department/Program data sheet followed approval of the amendments. It was agreed to let APC Department/Program liaison deal with this matter.

- **Registration Problems/Closed Sections**
  
  Chairperson Krogman initiated a discussion on how to overcome the problem of closed sections and lack of student choice during late registration periods. A discussion followed. No motions were made. The chairperson indicated he would discuss the matter with Vice Chancellor Butts.

- **Next APC Meeting**
  
  The next meeting will be on November 12, 1998, unless Chairperson Krogman advises us otherwise.

- **Motion to Adjourn**
  
  VanBuren made a motion to adjourn. Seconded by Spoto. Motion carried.

Respectfully submitted,

Robert A. Fidrych