Minutes

I. Call to Order
Co-Chair Riedle called the meeting to order at 4:03 p.m.

II. Approval of Minutes of October 9, 2013
Zauche moved to approve the minutes as presented, seconded by Spoto. Minutes approved.

III. Approval of the Agenda
Agenda approved as presented.

IV. Announcements
1. Form A Training went well. Two extra days and times where added; Monday Oct 21 noon and Wednesday Oct 23 at 3:00. (L. Riedle)
   Questions about what is the difference between the update and save button, chair Riedle will look into this and provide faculty feedback. Would this group like an overview of the computerized Form A at one of our upcoming meetings.
2. Faculty Senate voted and approved our request to have representatives from AOC and ASC on the council.

V. New Business (L.Riedle)
No new business at this time.

VI. Unfinished Business (J.Thrun)
1. UUCC and General Education Package – Discussion with Chair of UUCC (L. Riedle)
   Chair Riedle talked Chair Ranney about our questions of reviewing the general education requirements. Dr. Ranney will discuss the topic at one of the next UUCC meeting and then report back to Chair Riedle.
2. Update since last meeting (Training, sessions, Form A, Form B)
3. Process for the Review of Form B
   All of the committee’s will have reviewed and reported on Form B by spring semester, so we should be able to move forward with the process. Prior to the summer retreat, everyone from the APC will have read all of the Form B’s. We will break up into groups at the retreat to divide the work and come up with questions for the programs, Day 1 the sub-committee will meet, Day 2 we will all get together and discuss the outcomes. We should invite each program for a visit in the fall, but this will not be required unless APC has questions or concerns that were
not previously addressed.

4. **Metrics from Form A**
   If you would like to see additional metrics please email Thrun. Discussion ensued about different aspects, such as position allocation. Thoughts on doing a trial run with a couple of programs before we start reviewing the rest.

5. **Questions for the Chancellor – Handout in S: Drive**
   Discussion ensued about what we would like the Chancellor to answer at the next meeting. See the attached document. Please review and make any edits to the s drive document so that we can send the questions to the Chancellor on Monday afternoon Oct 28.

6. **Graduate Council Update**
   Form A was discussed at the last Graduate Council. Program representative’s attended the training sessions. Form B is being completed by the School of Education – how do we want to fit it into the other four committee reviews? It will then go to Graduate Council for review -- they will summarize and then forward to APC.

   HLC Steering Committee is considering using the new APC review process, either one of both of the review processes, for the HLC’s “Quality Initiative.” This is to highlight one of the efficiencies and/or improvement plans that UW-Platteville is using or developing.

**VII. Next Meeting Wednesday, November 13, 2013**

**VIII. Adjournment**
   Co-Chair Riedle adjourned the meeting at 5:06 p.m.

Respectfully Submitted

Lisa Riedle, Co-Chair

Lisa A Merkes-Kress, Recording Secretary