Academic Planning Council Meeting  

**Wednesday, October 23, 2013 - 4:00 p.m. Computer Conference Rm., MPSC**

- Lisa Riedle (EMS, Co-Chair, 2014)
- Dan Avenarius (Academic Staff Rep)
- Todd Carothers (BILSA, 2014)
- Jeff Huebschman (BILSA, 2016)
- Igor Stanojev (EMS, 2016)

- Jason Thrun (At-large, Co-Chair, 2015)
- Tim Zauche (At-Large, 2015)
- Mark Evenson (LAE, 2014)
- Ray Spoto (LAE, 2015)

**Non Voting Members**

- Dominic Barracough (Provost’s Rep)
- Vacant (AITC Rep)
- Igor Stanofev (UUCC Rep)
- Lisa Merkes-Kress (Recording Secretary)

Quorum - Minimum number of members for meeting to be held = 7 and 4 need to be voting members

**Guests:**

**Agenda**

I. **Call to Order**

II. **Approval of Minutes of October 9, 2013**

III. **Approval of the Agenda**

IV. **Announcements**

   1. Form A Training went well. Two new days and times where added. Monday Oct 21 noon and Wednesday Oct 23rd at 3:00. (L. Riedle)

   2. 

V. **New Business**

VI. **Unfinished Business**

   1. UUCC and General Education Package - discussion with Chair of UUCC. (L. Riedle)
   2. Update since last meeting (Training, sessions, Form A, Form B).
   3. Process for the review of Form B
   4. Metrics for Form A

VII. **Next Meeting Wednesday, November 13, 2013**

Chancellor Shields will be visiting.

VIII. **Adjournment**
Mtg Dates:
Sept 11
Sept 25
Oct 9
Oct 23
Nov 13
Nov 27
Dec 11
Jan 8 Retreat ?????
Jan 22
Feb 12
Feb 26
Mar 12
Mar 26
Apr 9
Apr 23
May 14

1. Questions from Form A Training:
   A. Non-Major and Minors:
      • if we are after cost per program we need to divide out the resources needed and used in each area -- so having separate reporting measures in Form A maybe the route to take.
      • the other option is we capture the needed budget and resources for a Major or Minor only and leave out other resources
      • Ex: Physics: Freshman Comp: