Minutes

I. **Call to Order**

Co-Chair Thrun called the meeting to order at 4:04 p.m.

II. **Approval of Minutes of February 12, 2014**

Pauley moved to approve the minutes as presented, seconded by Carothers. Minutes approved.

III. **Announcements**

Spoto mentioned that at the University Academic Budget Commission meeting a discussion topic was about reviewing the impact of the budget on the academic and nonacademic departments on campus.

IV. **New Business** (L. Riedle)

1. **Counseling Psych Review (E. Throop)**

   Throop has come to APC looking for guidance and input regarding the issue of this program is shrinking staff and enrollment numbers decreasing. How should we go about reviewing the options for this program because it cannot exist in its upcoming form (losing two positions – they have taken positions elsewhere for next year)?

   - This could become a cost recovery program, and then it would become an emphasis and School of Ed would manage the program.
   - We do have the possibility of making these online courses.
   - Enrollment numbers may continue to decrease. The only member of the department works on campus 2 days a week.

   Discussion ensued about the enrollment numbers and the options available.

Suggestions for Dean Throop:

- Contact Mike Mien to do a system wide analysis and provide some data. Specifically, try to identify the need for graduates of this program in the area and around the state.
- Have the staff members who are resigning provide ideas for online courses and see if they have ideas for other ways to address the issues.
- Present this issue to Grad Council and School of ED.

Discussion ensued about what to do with the incoming students, if we admit them we
have to follow through; this decision should be made as soon as possible.

V. Unfinished Business (J. Thrun)

1. Second Reading of the Social Science Division (geography and geology, history, and social sciences) (E. Rawling and M. Gormley)

   MOTION: Zauche moved to accept the proposed split as presented, seconded by Huebschman. Motion approved

2. Inter-disciplinary Programs Combining into a Department (M. Gormley)

   Inter-disciplinary programs struggle at an institutional level, and would like endorsement to create a department to house the programs listed. This would help the programs have a presence and voice. The programs have affiliated faculty who assist in offering the courses. The programs identified in this proposal offer minors and certificates; there were some concerns about why they were referred to as programs if they offer only minors.
   - The structure of the new proposal would also help centralize and standardize these programs/minors.
   - Currently and under the proposed structure, program coordinators would not have release time; there was a suggestion to remove the title program coordinator and rename as coordinator.
   - Under the current structure, Directors are not able to take the release time because of their responsibilities in their home departments.
   - Under the current structure, faculty member’s work in interdisciplinary programs is not reviewed by the DRB of the faculty member’s home program.
   - This proposal is currently for programs/minors in LAE only.
   - Gormley will take the proposal to appropriate governance bodies and return to the APC for a second reading.

3. Programs and Metrics Handouts (L. Riedle)

   In the past, there were many readings that the APC members had, a collection of the readings can be located on the shared drive see the shared folder.


   - Jason, Todd, Lisa and Dominic met with OIT regarding the next steps in data collection. We will be working together to determine the next steps for a BI tool.
   - Each APC member is encouraged to take a look at the reading so that we can formulate a list of metrics that should be considered in our review processes. The list will need to be vetted through Faculty senate and others across campus.

VI. Next Meeting Wednesday, March 12, 2014

VII. Adjournment
Co-Chair Riedle adjourned the meeting at 5:04 p.m.

Respectfully Submitted

Lisa Riedle, Co-Chair                                  Lisa A Merkes-Kress, Recording Secretary