Minutes

I

Call to Order (T. Carothers)
Some of the Announcements were covered before the meeting was called to order due to lack of a Quorum. Quorum was reached at 4:20 p.m.

II

Approval of Minutes of November 26, 2014
Minutes will be approved at the next APC meeting.

III

Announcements

Purpose: Provide opportunities for brief informational reports from non-voting members and committee representatives.

A. SRES Program Update (T. Zauche)
Zauche presented an update on the Sustainable and Renewable Energy Systems (SRES) program and the need for support and funding. The program needs a minimum of one new position filled. Currently there are 40 students in the major and 50 students in the minor. In the three years since the program started, 20 students have graduated with a minor; this May there will be 3 graduating with a major and 12 graduating next fall with a major. We need funding to keep this program running; there is student interest so we need to decide what we would like to do with this program. This program will need to be discussed with the Deans in February.

B. Form A Update (T. Carothers)
Since there was some confusion and some procedural issues, Chair Carothers has contacted all programs so the programs will have all the data entered soon.

C. Other
Chair Carothers presented and reported on a letter received by the Provost from Stephen Kolison Jr., Associate Vice President for Academic, Faculty, and Global Programs. The letter discussed the definition of low producing programs that included long-standing undergraduate programs. Policy can be found here: https://www.wisconsin.edu/program-
The two programs this pertains are International Studies and Philosophy. The Provost needs to respond by January 30. After substantial discussion, it was decided that Chair Carothers will contact the program leaders for Industrial Studies and Philosophy for questions and invite them to a meeting, and the Provost to see what help she would like from APC regarding this concern. Chair Carothers will also work with Cathy Riedl-Farrey for historical data on expenditures. Questions:

- How has the hiring or lack of hiring affected these two programs?
- What does productivity or low producing mean?

- Carothers stated with his new position this spring as 50% interim director for project management center of excellence will not affect his role with APC, but if someone has concerns please let him know. No one stated a concern.
- Stanojev reported that he was not able to get the financial data requested. Chair Carothers will work with Cathy Riedl-Farrey and John Lohmann. He may also reach out to Keith Thompson who is also trying to gather some information.
- Spring APC retreat will be January 12 from 11-1.

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| **A. Microsystems and Nanomaterials Form B Discussion (Y. Wu)**  
*Purpose*: Ask questions regarding the Form B results, which included concerns regarding program growth versus plans.  
Wu reviewed and discussed why this program is valuable, the impact the program has at UW Platteville, and the plans for the future. No major concerns discussed upon completion of Wu’s review of the program and the following action was taken.  
**MOTION**: Scanlan moved to check on Form B for Microsystems and Nanomaterials “recommended continue support of the program,” seconded by Spoto. Motion carried. |

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| **A. Form B Finalization – 3 Programs**  
*Purpose*: Review the revised evaluation summaries (Civil Engineering, Electrical Engineering, and Engineering Physics) and approve.  
**MOTION**: Scanlan moved to approve Civil Engineering, Electrical Engineering, and Engineering Physics, seconded by Avenarius. Motion carried.  
Carothers will send all the Form B’s to the programs. |

| **B. Overall Report**  
*Purpose*: Review the draft report, finalize language, and approve the draft.  
No concerns had by the group, the following action was taken:  
**MOTION**: Spoto moved approve the overall report as modified, seconded by Scanlan seconded. Motion carried.  
Chair Carothers will distribute the report to the Provost, Chancellor, Deans, and programs. |

| **C. Sub major Path Proposal**  
*Purpose*: Review changes to the sub major path proposal and approve.  
Discussion postponed. |

| VI Next Meeting, Monday, January 12, 2015 |
| VII Adjournment | 5:07p.m. |