Academic Planning Council Meeting  
**Wednesday, October 22, 2014 4:00 p.m.**  
Foundation Conference Rm. 1510, Ullsvik

- Dan Avenarius (Academic Staff Rep)  
- Annie Kinwa-Muzinga (BILSA, 2017)  
- Jeff Huebschman (BILSA, 2016)  
- Travis Nelson (LAE, 2017)  
- Irfan Ul Haq (At-Large, Faculty Senate Rep, 2017)  
- Tom Scanlan (EMS, AITC Rep, 2017)  
- Ray Spoto (LAE, UABC Rep, 2015)  
- Igor Stanojev (EMS, UUCC Rep, 2016) Assistant Chair  
- Jason Thrun (At-large, 2015)

**Additional Members to Complete Committee of the Whole**  
- Todd Carothers (BILSA) Chair  
- Lisa Riedle (EMS)

**Non-Voting Members**  
- Dominic Barraclough (Provost’s Rep)  
- Vacant (Student Rep)  
- James Hibbard (KLIB Rep)  
- Lisa Merkes-Kress (Recording Secretary)

**Quorum - Minimum number of five voting members**  
**Guests:** Les Hollingsworth, Terry Burns, Rich Waugh

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**MINUTES**

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<th>#</th>
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<td>I</td>
<td>Call to Order (T. Carothers)</td>
<td>4:03 p.m.</td>
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| II | Approval of Minutes of October 8, 2014  
Postponed until the next meeting. | |
| III | Announcements  
*Purpose:* Provide opportunities for brief informational reports from non-voting members and committee representatives.  
A. LAE Program Closure (E. Throop) – Postponed until next meeting  
B. Other – Form A (Barraclough)  
   - Data for two colleges’ has been entered into the system.  
   - Training is next week.  
   - Monday - October 27th Noon to 1:00 pm -- Room 009 Ullrich Hall  
   - Tuesday - October 28th 2:00 - 3:00 pm -- Room 206 Ullrich Hall  
   - Thursday - October 30th 9:30 - 10:30 -- Room 206 Ullrich Hall  
   - Reidle will notify the programs of the training dates and when Form A is due. | |
| IV | New Business  
A. Chancellor Visit Questions  
*Purpose:* Develop a list of questions for the Chancellor’s visit on November 12, 2014.  
   - Questions should be very refined and specific.  
   - 1. How is it determined what amount of funding we have?  
   - 2. How do you determine how many non-academic positions are hired each year?  
   - 3. Advocate someone from OIEA to help with the Form A and Form B data collection. Need outside APC help.  
   - 4. Does he think the lab mods prioritization is efficient  
   - Chair Carothers will send an email with possible questions. | |
### B. Capital/Lab Mod Review (L. Hollingsworth)

**Purpose:** Review the proposal from UABC and approve the proposal or recommend modifications to the proposal.

After substantial discussion about the budget allotments, philosophy, and other concerns regarding lab mod decisions, the following action was taken:

**MOTION:** Huebschman moved to support UABC’s recommendation regarding the capital lab mod prioritization, seconded by Spoto. Motion carried with two abstentions, six approvals, 0 opposed.

After additional discussion ensued regarding the procedure, order, ranking, do we need to prioritize areas, and how can this be done, the following action was taken:

**MOTION:** Nelson moved that we ask UABC in future years to provide justification for deviation from equity among colleges or deviation from college rankings, seconded by Kinwa-Muzinga. Motion carried with one opposed, one abstention, and six approvals.

### V Unfinished Business

#### A. Form B Finalization – 3 Programs

**Purpose:** Review the revised evaluation summaries (Environmental Engineering, General Engineering, and Industrial Engineering) and approve.

Make sure that abet was not accrediting environmental engineering

Brief discussion ensued and then the following action was taken:

**MOTION:** Scanlan moved to approve the revised drafts of Environmental Engineering, General Engineering, and Industrial Engineering, seconded by Nelson. Motion carried.

#### B. Form B Evaluations – 3 Programs

**Purpose:** Review three additional programs (Civil Engineering, Electrical Engineering, and Engineering Physics) and approve a final evaluation summary for each.

There we no major concerns or issues noted for Civil Engineering, Electrical Engineering, or Engineering Physics, only a few editorial changes. Chair Carothers will update and bring back for approval at the next meeting. Consensus of the committee was that the three programs will not need to attend a meeting to report.

#### C. Overall Report

**Purpose:** Discuss the topics that need to be drafted in the overall report for Form B. *(It would be appreciated if you email Todd Carothers potential topics prior to our meeting.)*

- No responses received prior to the meeting; discussion ensued about wording, growth, faculty salary levels, class size, prioritizing faculty, and the benefits of external accrediting agencies. Chair Carothers will draft a list of topics and send to the members via email.

#### D. Submajor Path Proposal

**Purpose:** Discuss the sub major paths proposed, capture feedback, and provide direction to develop a final draft.

- Postponed to the next meeting

### VI Next Meeting, Wednesday, November 12, 2014

### VII Adjournment 5:29 p.m.