Academic Planning Council Meeting  
Wednesday, January 28, 2015 4:00 p.m.  
Foundation Conference Rm. 1510, Ullsvik

☑ Dan Avenarius (Academic Staff Rep)  ☑ Annie Kinwa-Muzinga (BILSA, 2017)  
☑ Ray Spoto (LAE, UABC Rep, 2015)  ☑ Jeff Huebschman (BILSA, 2016)  
☑ Igor Stanojev (EMS, UUCC Rep, 2016)  ☑ Travis Nelson (LAE, 2017)  
☑ Jason Thrun (At-large, 2015)  ☑ Tom Scanlan (EMS, AITC Rep, 2017)  
☑ Irfan Ul Haq (At-Large, Faculty Senate Rep, 2017)

Additional Members to Complete Committee of the Whole  
☑ Todd Carothers (BILSA 2014)  ☑ Mark Evenson (LAE, 2014)  
☐ Lisa Riedle (EMS, 2014)

Non-Voting Members  
☑ Dominic Barraclough (Provost’s Rep)  ☑ James Hibbard (KLIB Rep)  
☑ Lisa Merkes-Kress (Recording Secretary)  ☑ Mallory Jasicki (Student Rep)  

Quorum - Minimum number of 5 voting members

Guests: Robert Flum, Nettie Daniels, John Schliesman

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<th>#</th>
<th>Description</th>
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<tr>
<td>I</td>
<td>Call to Order (T. Carothers)</td>
<td>4:03 p.m.</td>
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<tr>
<td>II</td>
<td>Approval of Minutes of January 12, 2015</td>
<td>Minutes will be approved at the next meeting.</td>
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<tr>
<td>III</td>
<td>Unfinished Business</td>
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### A. Metric Review

**Purpose:** Review the Annual Form A data and metrics. Identify any additional corrections or changes.

Reviewed the spreadsheet as a whole and spotted some program data that seems to be incorrect. Chair Carothers will contact program leaders to review the data and provide feedback. We are headed in the right direction and will continue to work on getting the most accurate data available. Some areas of concern where:

- “no student credit hours (SCH)”
- “no majors,”
- “cost per major,”
- “cost per major per sch”

Some programs may need to be reviewed together as a whole such as Physics and Broad-Field Science.

### B. Program Comparison

**Purpose:** Identify like programs and compare metrics.  
The council discussed comparison of the programs to group like programs together.  
Three data points:

- 20% of your course to General education
- 20% other discipline
• 20% majors and minors

The council agreed that the 20% major and minors question did not help group programs.

The council agreed to use the first two data points for grouping. We will have three groupings – Yes/Yes, No/No and those with only one Yes.

III New Business

A. Budget Reduction Items

Purpose: Discuss elimination of Mems/Nano major and reallocation of 1 FTE to SRES. Discuss movement of Media Studies to the School of Business.

Also need to discuss low producing programs, Office of Institutional Effectiveness and Assessment (OIEA) will help where they can.

Discussion ensued about the following:
• How are we saving money?
• Where does the $117,000 come from for Media Studies for instance?

Discussion ensued about Media studies, the retirements, and elimination of the program. Further discussion will be at the February 2 meeting.

IV Next Meeting, Monday, February 02, 2015 at 3:00 pm in room 1320

V Adjournment 5:30 p.m.