Finding the Official Course Code

The **Official Course Code** is necessary when requesting the following actions in D2L:

- Course Consolidation
- Adding an Instructor, Grader, or Student
- Reporting a problem

The Official Course Code can be found on your My Homepage under “My Courses.” It begins with UWPLT and ends with a unique 4-digit number. The course title is not part of the Course code but is useful information to include.

<table>
<thead>
<tr>
<th>My Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Role:</td>
</tr>
<tr>
<td>Instructor</td>
</tr>
<tr>
<td>Student</td>
</tr>
</tbody>
</table>

Summer 2012

WORLD CIVILIZATN II  UWPLT_0880_4W2_HISTORY_1020_SEC02_1370

Summer 2011

TECHNICAL WRITING - UWPLT_0850_4W1_ENGLISH_3000_SEC01_1202

*Note: Course access ended Jul 22, 2011 11:59 PM*

The Official Course Code can also be found in the Edit Course tool:

- Go to the More dropdown menu on the course nav bar and click **Edit Course**.
- Under Site Setup, click **Course Offering Information**. The Course Offering Code will appear in the second line.