

EMS Alumni Chapter Board Meeting
April 3, 2004 – Saturday
8 a.m. – 9 a.m. Working Meeting for Committees
9:00 a.m. – noon EMS Alumni Board Meeting
Women in Engineering Mentor Center
Ottensman Hall

8:00 a.m. Working Meeting for Committees

9:00 a.m. EMS Alumni Board Meeting – Agenda

I. Call to order

Introductions 9:03am

II. Discussion of Agenda

Additions or Deletions

III. Secretary's Report

Approval of minutes from October 11, 2003 meeting

IV. Theta Tau

Geode online – working this thru EMS page: old versions
Contact/Committee for Theta Tau – Membership/Faculty/Student Support
Committee (Lori Grady)

Sent to printer as of this date. Printing will cost about \$300 more this year for about 2,000 copies.

Motion: continue to use grayscale printing this year. (John, Jeff) **Passed**

Save in color for online version. Investigate making inside 2 pages color for future printings.

\$1,125.27 – balance due from 2003 printing and postage.

\$500.00 stipend for Theta Tau's Geode effort.

M-Ball is 4/17/04 from 7pm to midnight @ the Ulsvick Center. Will have a table reserved for a display of EMS Alumni information. Luau theme, cost \$10, dancing from 8pm to midnight, purchasable at the door. Total cost is \$1300 - \$1500. Board has pledged \$600 toward these costs.

We would like the printing/ mailing expenses from the Geode by June so that they can be included in this year's fiscal reporting.

V. Treasurer's Report

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Checkbook Balance is \$18,063.40 as of 3/31/04. This has dropped about \$1,000 from a year ago because of Supporting Membership letters being sent out late. So that income is anticipated to be coming soon.

The board requests that the finance committee (Rob, Jeff, John, Ann) should get together again before the next fall meeting. Dues, Supporting Member's funds and 2003/2004 ledger will be agenda items.

VI. Dean's Report

VII. Faculty Liaison Report

No report prepared and Chuck Cornett is not able to attend today.

EMS Expo Discussion: Because this is an important recruitment tool, support has been increased and a very successful event has been held.

General discussion: Big plans to promote and grow the EMS College are in progress. Reducing out of state tuition for EMS students, hoping to greatly increase attendance. International and exchange programs are flourishing.

Alumni Today will be including EMS related topics. Published three times each year.

VIII. Alumni Office Report

Membership dues income is down to \$539 from \$3,175 in 2002/2003. Membership timing was changed and computer glitch together cost 6 months. Dues cards to go out end of May. New marketing and survey being utilized to increase membership. It is anticipated that income will go back up by mid summer and will be reflected by September.

Lifetime account interest is paid out once per year. May 1 is the target for pay out to coincide with parent alumni board meeting.

Supporting Members renewal letters are going out this spring. Supporting Members committee is also planning to increase mailings to companies in four state area where we have alumni. This list can be pulled from Alumni Office. Expected to be sent out by end of June.

New alumni assistant (Kim Crippes) coming on board.

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Alumni Office working together with the Foundation organization to plan events.
Ann will send out a list of events.

We have not yet received Supporting Members funds from 2003. This may have mistakenly been put into the Foundation Fund. Ann will follow up with tracking this and will get back to Treasurer Belkin within a week and copy the rest of the board.

Motion made to approve Treasurer's report (Lori, Tammy) PASSED

IX. Committee Reports and Discussion

- 1. Constitution and By-Laws (Fenley)**
No report
- 2. Finance (Belken)**
Covered above.
- 3. Nominating (Kaul, Dan)**
Terms ending in 2004:
Jeff Kronser still interested in continuing as First VP.
John Belkin interested in continuing with board, but not probably as treasurer.
Rob Ehlers – we don't know.
Committee membership needs to be built up by about two members.
The list of names of nominated alumni members for the "Lifetime Award" should be strongly considered for recruiting to committees and board.
- 4. Membership (Grady)**
Gift of mouse pad with UW-P related color picture (the M) on it is being considered for graduating EMS students. Cost is less than \$5.

Motion: Allocate \$1500 to purchase a quantity of special mouse pads (costing less than \$5 each) to be given to May and December graduates upon graduation at the graduation ceremony (May 8 at 2pm) by an EMS Alumni representative. (John, Dan) PASSED

Include a letter of congratulations and invitation from EMS Alumni Association President. Also include an Alumni Association pamphlet.

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5. Special Events (Kronser)

- 1. Senior (Fish Fry) Banquet: price, children's price, invitations, location (Chuck will help organize).**
- 2. Brat Fry Event:**
- 3. EMS Golf Cup: include this information on Fish Fry invitation.**

6. Supporting Member (Belken, Rob)

Bill Gardner has volunteered to help with figuring out what to do with the Supporting Member funds.

Proposal to give a scholarship for a student of Junior standing. Discussion about how to choose and solicit nominations. Foundation organization can be overseer of this.

Student groups can be asked to write up a request for funding assistance. These could then be reviewed to determine awards. Also may be used to support EMS related activities.

7. Honors and Awards (Salmon-Stephens)

See attachment A for College of EMS Alumni Chapter "Emeriti Honoree Program."

Motion: Move ahead with proposed Emeriti Honoree program as described in attachment A. (Jeff, John) PASSED

Distinguished Alumni Awards: See attachment B for College of EMS Alumni Chapter "Distinguished Alumni Commemorative Awards Program."

Motion: Accept the attachment B proposal. Designate \$600 for no more than four awards per year according to the plan. (Lori, Dan) PASSED

Motion: To approve purchase of two legacy plaques for the Emeriti Award program and the Chapter award program. To cost no more than \$200. (Jeff, John) PASSED

Two previous awards needing to be corrected. Tammy and Ann will work these.

Geode Awards (\$100 each) will be presented at the Senior "Fish Fry" Banquet to the student writers of the top three articles published in the Geode.

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**Heiser Scholarship. Committee (Ann) will further investigate this award:
what is and how it is administered.**

X. Other Business

XI. Adjournment

- Finished at 12:05pm.
- Next meeting is scheduled for Saturday, October 9, 2004
 - ✓ Mississippi Room, Pioneer Student Center
 - ✓ 8 a.m. – 10 a.m.