

College of EMS Alumni Chapter Board Meeting Minutes

March 8, 2008: 10:00 a.m.

149 Ottensman Hall

Present:

Tammy Salmon-Stephens, President

Matt Thalmann, First Vice President

Mark Shubak, Director

Joe Bunker, Director

Barbara Boldt, Director

Rich Shultz, Dean of EMS College

Kim Schmelz, Coordinator of Alumni Services

Jim Almquist, Theta Tau Advisor

Brooke Von Ruden, Student Liaison

Absent:

Laura Fenley, Past President

Rayelle Miller, Treasurer

Dan Kaul, Secretary

Anne Saylor, Second Vice-President

Chanaka Mendis, Executive Secretary

1) Call to Order:

Meeting was called to order at 10:12 a.m. by President Tammy *Salmon-Stephens*.

2) Introductions:

Introductions were made by all in attendance.

3) Dean's Report:

Provided by Dean *Shultz*.

- The new engineering building is coming along great. Construction is going very well, and it is expected to be ready to open in January 2009. It will hold classrooms for Electrical Engineering, Engineering Physics, and General Engineering.
- Renovation in Ottensman Hall will start after the move-in to the new engineering building. The demolition and reconstruction will be done in phases.
- Enrollment in the College of EMS is at an all time high with 2089 students. There are a total of 6526 students on the campus as a whole. This is due to the tri-state initiative. There have been 8 new faculty that were hired last year and there are currently 4 openings that are to be filled soon.

- UW-Platteville has offered Outreach program through UW-Fox Valley and UW-Rock County. This program offers full Mechanical Engineering and Electrical Engineering degrees. We have had 23 graduates in Mechanical Engineering from UW-Fox Valley. In UW-Rock County there are 50 students and we are currently looking to hire a Mechanical Engineering professor. There has also been a request to start a program in West Bend. This program is aimed towards place-bound non-traditional students. It is made possible through webcams, study buddy system, and online program. A van (traveling lab) is sent to Wausau to test students in this program.
- Lisa *Riedle*, Associate Dean of EMS College, is currently in Europe working on International Studies. We now have co-ops in Australia, Ireland, Sweden, Norway, Germany, Turkey, and the Netherlands.
- EMS College is opening a new minor in Renewable Energy.
- Dean *Shultz* recently took a trip to the Aldine School District in Houston, TX. 87% of these students receive reduced cost lunch and 92% of the student population are of minority groups. UW-P has been sending its students there to student teach and 11 of the teachers that currently work at the school are graduates from UW-P. The Aldine School runs a magnet program with a lot of support from the teachers. 90% of the students go on to higher education, but the success rate is not where it should be. These students are not receiving the support in college so they tend to drop out and fail. UW-P is trying to get full-ride scholarships for these students to come to Platteville with the help of Exxon, Allaberten, and Schlumberge.

4) Faculty Liaison Report:

Executive Secretary *Mendis* was unable to attend, so President *Salmon-Stephens* provided the Faculty Liaison Report.

2007 Brat Fry/Fish Fry

<u>Event</u>	<u>Expenses</u>	<u>Income</u>
Fish Fry	\$1924.00	\$1235.00
Brat Fry	\$450.85	\$539.00
	(+\$100.00 to student group)	

5) Secretary's Report:

Secretary *Kaul* was unable to attend. The minutes were distributed. Director *Boldt* made a motion to approve the minutes. It was seconded by First Vice-President *Thalman*. The motion carried.

6) Treasurer's Report:

a) 2007/2008 Budget

Income

Eng Alumni Inc

Alum Bd- Dues	3,100.00
Brats	500.00
Check Interest	27.00
Fish Fry	2000.00
Invest Life Int	450.00
Supp. Members	5,000.00
Foundation: Alumni Chapter Fund Transfer	<u>6548.00</u>
Total Income	17,625.00

Expenses

Eng Alumni Exp	
Awards (Emeritus & Chapter)	300.00
Brat Fest (Food, campus, student group \$100)	800.00
Donation	100.00
Fish Fry	3000.00
Geode	4000.00
M Ball	600.00
Meeting Expense	150.00
Misc. Supplies	25.00
Student & Faculty Support	500.00
Supporting Member Exp.	800.00
Theta Tau (Stipend for Geode Work)	1,000.00
Scholarship (for Tau Beta Pi)	250.00
Grad Gift	3,000.00
Homecoming Brochure & Mailing	2,500.00
Supporting Member Initiative (10% of income)	<u>500.00</u>
Total Expenses	17,525.00

Total Income	17,625.00
Total Expenses	17,525.00
Difference	100.00

2007/2008 Budget Report as proposed was approved. Director *Boldt* made a motion to approve the budget. It was seconded by Director *Bunker*.

b) 2006/2007 Final Budget & Ledger

c) Review of endowment fund balances

i) Zapata Geode Account

(1) Endowed as of 12/31/07: \$17,371.98

(2) Spendable Balance on 12/31/07: \$388.76

(3) Recommended Spendable for 08/09: \$792.07

ii) Heiser Fund

(1) Endowed as of 12/31/07: \$23,532.98

(2) Spendable Balance on 12/31/07: \$1,652.21

(3) Recommended Spendable for 08/09: \$1,354.37

iii) EMS Alumni Chapter Fund

(1) Endowed as of 12/31/07: \$32,554.40

(2) Spendable Balance on 12/31/07: \$2,789.11

(3) Recommended Spendable for 08/09: \$1,999.45

d) Outstanding balances were taken care of.

7) Alumni Office Report:

Director of Alumni Services *Schmelz* provided a report.

- We have moved into Ullsvik Hall. We're located on the first floor, in suite 1500. We're really happy with our offices and our location.
- We're working on a few projects right now. AluMnation is well underway, we have close to 900 people registered on the site. We just recently sent out a postcard to all of our current members that hadn't registered yet, encouraging them to sign up on the site.
- We are also working on a print directory with Harris Connect. So, in the next few months you'll start to see materials from Harris. Please take note that these are legitimate request and we need your input to put our directory together.
- Our next Alumni Today will go out in April.
- Our distinguished alumni have been selected for the May commencement ceremony. Kifle Gebremedhin was a civil engineer grad from 1973. He's now professor in the Biological and Environmental Engineering Dept at Cornell University. Our other honorees are: Tom Leamer, retired president of Delaware Valley College, James Chitwood, current dean of students at UW-O, and Robert Ehlenfeldt, State Veterinarian from DATCP.
- In December we'll honor outstanding alumni, who have graduated in the last 15 years. If you know someone, please nominate them.
- Please mark your calendars fro June 20-21. On June 20th the Alumni Association and the Foundation will be recognizing all of our volunteers and then on June 21st the Foundation will host the donor dinner.
- Upcoming Events:
 - Milwaukee Admirals Hockey on March 14
 - Mythbusters-anyone wanting tickets please let me know- April 21
 - Weekend in Wisconsin Dells on April 18-19
 - Minnesota Twins game on May 14
 - Sheboygan gathering and golf outing on May 29-30

- Angie's report on brick pathway- She's looking into other alternatives at this time because of all the red tape with the architect.

8) Chapter Business:

a) June 2008 meeting date: June 16th at Strand & Associates in Madison, 5:30 p.m.

b) Homecoming 2008: 10/4/08 (EE reunion & 100th celebration) There was a discussion on making a brochure with ALL of the events going on that weekend, so there is not a separate brochure for each group. It would be a cheaper. They would be sent out July/August.

c) Alumni Association Strategic Planning: Basically we break down our mission statement and see what needs improvement. The goal is to get everything up-to-speed.

d) Expiring Terms 10/08: Tammy *Salmon-Stephens*, Laura *Fenley*, Anne *Saylor*, open director position.

- Tammy *Salmon-Stephens*- She agreed to serve another term as President, as long as everybody is willing to step up and help out more to get things done. She's asking for about 5-10 hours in between meetings to work on committees. However, Tammy will talk to Past President *Fenley* to be sure her interest in the board remains.
- There is an open director position. President *Salmon-Stephens* appointed Tom Wisnowski, who was unable to attend the meeting.

9) Committee Reports:

a) Special Events- Executive Secretary *Mendis* has been work on the preparations for Homecoming 2008.

- Ullsvik Hall is reserved for October 3rd for the Fish Fry.
- In the process of working with catering for the brat fry/tent and food for all three events.
- Location for the brat fry will be at the usual place on the 4th of October followed by the board meeting.

b) Honors, Awards, & Scholarships:

Think about new strategies of how to get more nominations and encourage people to nominate others. A suggestion was made to talk to Dr. Parker, EMS College Scholarship coordinator, and get ideas from him. Also try to find other alumni and encourage them to get involved.

c) Supporting Members:

Director *Bunker* brought to our attention that Kapi Tan has not been receiving invoices. There was a discussion on how to maintain a good relationship with Supporting Members. Suggestions were made to show them the benefits of being a supporting member, tell them what is being done with their money, and get on a more personal level with them such as writing hand written notes.

Give them the opportunity to get more access to graduates, such as career fairs and the EMS Expo, and also try to get speakers for student groups on campus.

d) Membership:

We would like to have a high percentage of 1-year graduates renewing their membership. There was a discussion on how to increase that, suggestions including sharing the benefits of membership and also creating incentives.

10) Theta Tau:

Theta Tau Advisor *Almquist* was present at the meeting to discuss the status of Theta Tau.

- The house has been sold and the closing date is May 30, 2008.
- Because of the house being sold, membership dues have been reduced to \$75, and may even decrease more. There are currently only 6 members.
- The M Ball was created as a social aspect for engineers, but it is not as popular as it used to be. Preparations are mostly done by the President and the Advisor, so there is concern that Theta Tau needs direction. There was a discussion on if there would be another student organization on campus that would be willing to help with the M Ball. Although, due to the fact that M Ball is not as big as it used to be, the Board has decided to withdraw its support from M Ball. Alternatives to the M Ball were discussed, such as maybe another type of social gathering and maybe a race to the M with lunch to follow. Theta Tau will provide feedback from the M Ball at the June meeting.
- We are hoping for a change in the cycle of the Geode. There will be a winter edition coming out at the end of 2008/early 2009, but there will be an abbreviated edition this spring that will highlight the 100 Years of Engineering and it will also explain the change in the cycle. Other suggestions that were made to improve the Geode include: get more people involved, highlight supporting members' firms, also recruit a liaison for the Geode and a suggestion was made that this would be a good job for the board. Also, it would be nice for each committee to provide something for the Geode, such as tell what the new projects are and basically what is going on in each committee.

11) Adjournment:

The meeting was adjourned at 12:41 p.m. The motion for adjournment was made by Director *Boldt* and seconded by Director *Shubak*. The motion was approved.