

**Level 1:**

- Alumni (graduation date is greater than (>) six (6) months from today's date)
- Membership Status: *is a current member* of the Alumni Association
- **To Get Started...**contact the Alumni Services Office at 1.800.UWP.ALUM

**SERVICES**

**FEES**

PCN Access..... No Fee

- Post Resume
- View/Search Employment Listings
- Search Employer Database
- View Information on Career Events
- Prospective Employers Can Conduct Resume Searches for Candidates

Optimal Resume..... No Fee

- Call the Alumni Services Office for Access Code
- Toll-free: 1.800.UWP.ALUM
- User friendly system that helps create a Microsoft Word resume and Flash resume website
- Allows access to your resume, via the web, to keep it updated 24/7
- Numerous examples and wording help plus plenty of resume output formats to choose from
- Spell checking and format help is also provided

Career Consultant Appointments..... See Policy Below

- Members of the Alumni Association receive three (3), one-hour appointments with a Career Consultant at no charge
- All appointments scheduled after the third appointment will be charged at a rate of \$25.00 p/hour:
- Resume and Career Search Correspondence Development (critique and advice)
- Mock (Practice) Interviews:
  - (1.) Informal Interview
  - (2.) Videotaped Interview (alum provides videotape)
- Assistance in planning and carrying out your job search
- Confidential consultation and support of your goals

Career Resource Area..... No Fee

- Access to directories to identify and research potential employers
- Interview Stream* Mock (Practice) Interview System (Web Cam Interview Kiosk)
- Resource books with information and examples of resumes and cover letters

Career Fair Attendance..... No Fee

- Attend as a candidate seeking employment opportunities and/or information on prospective employers
- Pre-register, as a candidate, through PCN

Job Choices Magazine..... \$5.00 (per magazine if mailed)

- Comprehensive Career Resource Guide published by:
  - National Association of Colleges and Employers (NACE):
  - Science, Engineering, & Technology
  - Business & Liberal Arts
  - Diversity Edition